Regulations of the Computer Network of the John Paul II Catholic University of Lublin

I. General Provisions
§ 1

1. The Regulations set out the general terms of use and management of the Computer Network of the John Paul II Catholic University of Lublin, hereinafter referred to as the KUL CN.
2. The KUL CN aims at supporting scientific work and didactic processes as well as the University management.
3. Using the KUL CN for other purposes is possible only upon the consent of the Rector's Authorized Officer for KUL Information Affairs.
4. Using the KUL CN to publish and disseminate information, the content of which is commonly recognised as offensive and using it for purposes which are not in conformity with these Regulations or the applicable law is prohibited.

II. Terminology
§ 2

1. The KUL CN is understood as the technical hardware and the services provided by means of the hardware.
2. The TECHNICAL HARDWARE is understood as:
    1) servers, devices which constitute the network structure, peripheral devices along with power supply systems and software;
    2) wiring for data transmission with technical solutions for wiring distribution;
    3) workstations and related software integrated in the computer network.
3. The SERVICES provided within the framework of the KUL CN are understood as:
    1) data transfer within the framework of the KUL CN and to external networks;
    2) basic protection against the access from external networks;
    3) anti-virus software;
    4) electronic mail;
    5) database systems;
    6) other services (e.g. WWW, FTP, discussion forums, e-learning, authorization systems, etc.).
4. The KUL CN USER is a person who directly uses the technical hardware or has a customized access.
5. The CUSTOMIZED ACCESS to services provided by the KUL CN (the so called account) is understood as the access to services protected by the method limiting the possibility of use by unauthorized persons (e.g. protected by a password) granted at the request of the person concerned and registered.

III. The KUL CN administration
§ 3

The KUL CN administrator function is performed and fulfilled by the KUL Teleinformation Department, hereinafter referred to as the TID.

§ 4

1. The TID controls and defines the KUL CN security policy in consultation with the Rector's Authorized Officer for KUL Information Affairs.

2. The TID defines standards regarding the KUL CN's technical hardware. The purchase of equipment (workstations, network accessories, servers, etc.) which are to operate within the KUL CN must be priorly accepted by the TID.
3. The TID is responsible for the installation and configuration of the technical hardware.
4. The TID is the only unit authorized to request for public network addresses and register KUL domains.
5. The TID is the only unit authorized to allocate network addresses and computer names incorporated in the KUL CN.
6. The TID monitors the status of the technical hardware and services provided within the KUL CN.
7. The TID may delegate the network administrator powers to separate parts or sections of the KUL CN. In such cases the applicable security policy and technical standards must not be at odds with the regulations governing the KUL CN.

§ 5

1. In connection with performed and fulfilled duties, if it is justified for technical, economical, legal or network security reasons, the TID can:
    1) limit the users' ability to perform certain actions (e.g. starting programs, connecting to other systems, reading or saving data sets);
    2) monitor and record users' activity;
    3) disable users' accounts without prior notice if they do not comply with the Regulations of the KUL CN;
    4) refuse to connect a workstation to the KUL CN if it fails to satisfy the requirements laid down by the TID;
    5) disconnect a workstation from the KUL CN without prior notice;
    6) disconnect a part or section of the KUL CN, the administration powers of which have been vested in a third party, without prior notice.
2. The Department staff is required to present valid IDs while performing their duties outside the seat of the TID.
3. Disputes regarding the activities and work of the TID are settled by the managers of the Section. The Head of the TID is the appeal authority, followed by the Rector's Authorized Officer for KUL Information Affairs as a higher appeal instance.

IV. The KUL CN users
§ 6
1. The KUL CN users are required to comply with the requirements of these Regulations and recommendations of the TID in matters related to the KUL CN. By using the KUL CN, the user confirms that he/she has read these Regulations and accepted its provisions.
2. Users need to report cases violations of the Regulations of the KUL CN, they have witnessed, to the TID.

§ 7

The KUL CN users are required to comply with the applicable law and related regulations, especially the ones governing the copyright: software licensing, distribution of digitized works – music, films, etc.

§ 8

The KUL CN users are forbidden to:

1. assign rights pertaining to the account to other users as well as to a third party. Especially the following parties cannot request for the password:
    a) the user's superiors,
    b) administrators or network service officers,
2. use another user's account;
3. attempt to use another account and run password decryption software within both the KUL CN and external networks;
4. leave open sessions without supervision;
5. share any information regarding the internal organization of the KUL CN with third parties or especially provide it to unknown persons claiming to be staff members or administrators of the KUL CN;
6. install and run software or take actions that may interfere with the users' work, the KUL CN or external networks;
7. run scanning or network monitoring software, both within the CN KUL and external networks aiming at interception of the flow of information or identification of the network hardware;
8. send a large number of 'unwanted' mails (spam);
9. reconfigure the network software individually (or by third parties), especially change addresses or names;
10. register the CN KUL addresses outside the domains owned by KUL;
11. replace hardware without consulting the TID;
12. share software owned or licensed by KUL with third parties both in the form of transmission via data storage devices and the network;
13. share processed data with third parties unless it is a work-related activity both in the form of transmission via data storage devices and the network.

§ 9

1. If the user breaches the applicable law by the conduct contrary to these Regulations, he/she assumes full civil and criminal liability.
2. In the case of material damage resulting from the breach of the provisions of these Regulations, the user shall reimburse for the costs associated with it.

V. Final Provisions
§ 10

The TID and the Rector's Authorized Officer for KUL Information Affairs supervise the compliance with these Regulations.

§ 11

Any disputes arising from the interpretation of these Regulations shall be settled by the Rector's Authorized Officer for KUL Information Affairs.